

MISSISSIPPI WIRELESS COMMUNICATION COMMISSION

May 9, 2014 Meeting Minutes

Place: 6th Floor MDOT Conference Room
401 North West Street
Jackson, MS

Commission Members Present:	
MS Association of Fire Chiefs	Tom Lariviere
MS Office of Homeland Security	Delaine Stacy
MS Association of Supervisors	Steve Gray
MS Department of Environmental Quality	Richard Harrell
MS Department of Transportation	Willie Huff
MS Department of Information Technology Services	David Johnson
MS Department of Public Safety	Ken Magee
MS Department of Corrections	Chris Epps
MS Department of Public Safety	Timothy Smith
MS Department of Wildlife, Fisheries and Parks	Curtis Thornhill
Advisory Board Members Present:	
Chairman Senate Energy Committee	Senator Terry Burton
Also in Attendance:	

Vice-Chairman Lariviere called the meeting to order at 1:30 PM and welcomed everyone. The Vice-Chairman asked if there were any changes to the April 3, 2014 minutes. There were no changes and the Vice-Chairman called for a motion to accept the April 3, 2014 minutes. Mr. Timothy Smith made the motion to approve. Mr. Richard Harrell seconded the motion and the motion passed with none opposed.

Ms. Helfrich provided the MSWIN Project update. Information was provided on the MOUs executed during the month of April, loaned radios from the MSWIN cache, special events Staff provided assistance, and MSWIN network activity. It was noted that during the severe weather outbreak, which occurred on April 28-29, there was a total of only eight generator runs. The MSWIN System had an increase in the Push-to-Talk volume and the number of busies were negligible. MSWIN had one access road washed out and the site at Four Corners (20618) lost three (3) antennas but no degrade in system performance was indicated.

Ms. Helfrich stated that during April, the Staff continued to work on the implementation of Change Order 10. Staff is working with FEMA to determine the due diligence process for co-location of equipment for new MSWIN tower locations. Also, the equipment for the master site backup is in the process of being installed and work should be finalized by the end of September. Ms. Helfrich also provided an update on the status of contract renewals for the Commission.

Vice-Chairman Lariviere made the report for the Procurement Review Committee. The Committee received no Local Procurement Requests this month and had no report.

Vice-Chairman Lariviere called for the report of the Governance/Interoperability Committee. Mr. Huff stated that the RFP for the VoIP (also known as RoIP) was submitted to ITS and has been received and reviewed by the Governance and Interoperability Committee. Mr. Huff made a motion to authorize ITS to publicize the RFP and receive bids for review and evaluation. The motion was seconded by Mr. Timothy Smith. After some discussion, the motion passed with none opposed.

Mr. Huff stated that he has concerns about users not being trained on the capabilities of the MSWIN radio system and that we have to be careful to not commit all of the WCC's resources to one event during the course of widespread weather events. The Governance/Interoperability Committee needs to work on these issues and provide more education and training.

The Vice Chairman called for the Report of Monthly Expenditures. Mr. David Johnson stated that the total expense for the month of April was \$97 thousand dollars. There is about \$250 thousand dollars left in the Integrated Public Safety Communications Fund (3603) for FY14 and \$45M dollars in the MICG and BTOP grant funds. The \$5.1M dollar appropriation was received mid-week and will fully fund the Project for the remainder of this year. Any residual balances at the end of FY14 will carry over and be available in FY15 as additional funding to the General Funding Appropriation. Held

invoices are being released now and those expenditures will be reflected in the May report at the June meeting.

Vice-Chairman Lariviere called for other business. At that time, Ms. Helfrich reminded everyone that effective July 1, 2014, Chief Tom Lariviere will become the Chairman of the WCC and a Vice Chairman will need to be elected at the June meeting of the WCC.

Vice Chairman Lariviere stated that he would like for Chief Huff, Mr. Ken Magee and the Governance/Interoperability Committee to meet and discuss the training issues expressed in the meeting today and work toward resolution as soon as possible.

The next monthly meeting will be held on June 12, 2014 at 1:30 PM in the MDOT 6th Floor Conference Room. Commissioner Chris Epps made the motion to adjourn. The motion was seconded by Mr. Steve Gray and passed with none opposed.

The meeting adjourned at approximately 2:40 PM.