

**MISSISSIPPI WIRELESS COMMUNICATION COMMISSION**

**July 10, 2014 Meeting Minutes**

Place: 6<sup>th</sup> Floor MDOT Conference Room  
401 North West Street  
Jackson, MS

<b>Commission Members Present:</b>	
MS Association of Fire Chiefs	Tom Lariviere
MS Department of Public Safety	Ken Magee
MS Department of Transportation	Willie Huff
MS National Guard	Ray Causey
MS Department of Corrections	Audrey McAfee
MS Department of Information Technology Services	Michele Blocker (Proxy)
MS Sheriffs Association	Steve Rushing
MS Highway Safety Patrol	Timothy Smith
MS Department of Wildlife, Fisheries and Parks	Curtis Thornhill
MS Department of Health	Wayne Vaughn
MS Association of Chiefs of Police	Perry Waggoner
MS Emergency Management Agency	William 'Bill' Brown (Proxy)
<b>Advisory Board Members Present:</b>	
Chairman Senate Energy Committee	Senator Terry Burton
Vice Chairman Senate Energy Committee	Senator Giles Ward
<b>Also in Attendance:</b>	

Chairman Lariviere called the meeting to order at 1:30 PM and welcomed everyone. The Chairman asked if there were any changes to the June 12, 2014 minutes. There were no changes and the Chairman called for a motion to accept the June 12, 2014 minutes. Mr. Perry Waggoner made the motion to approve. Mr. Ken Magee seconded the motion and the motion passed with none opposed.

Ms. Helfrich provided the MSWIN Project update. Information was provided on the MOUs executed during the month of June, loaned radios from the MSWIN cache, special events for which the Staff provided assistance, MSWIN network activity, and status of WCC contracts. Ms. Helfrich asked the WCC's Technical Advisor, Mr. Bill Buffington to provide the MSWIN build-out status. Mr. Buffington noted that the WCC, in conjunction with MHP, is identifying existing towers that may be used to increase coverage capability in areas around the state that will benefit the most MSWIN users. FAA filings have been submitted for two (2) tower site locations in the Camp Shelby area. These findings will determine which tower site locations may be allowable due to approaches to airports at Camp Shelby. One (1) due diligence packet is being prepared for submission to FEMA to allow for co-location on an existing tower. This tower is located in Hancock County. The co-location will increase the MSWIN coverage on the coast. Mr. Buffington also stated that a MSWIN system upgrade is being planned in the March 2015 time frame. All local and state agency network connected consoles will also have to be upgraded at that time.

Chairman Lariviere made the report for the Procurement Review Committee. The Committee received no Local Procurement Requests this month and had no report.

Chairman Lariviere called for the report of the Governance/Interoperability Committee. Mr. Huff stated that the Governance Committee is planning a meeting on July 16<sup>th</sup> at 1:30 PM at the MDOT Lab Building to discuss and develop a basic training plan template (for inter/intra agency training) which explains MSWIN, the special event channels, how to get to the channels, when they are to be used, how they are to be used, etc.

Mr. Huff asked Ms. Michele Blocker for her comments on the handout which she provided to Commission members in response to the April 2014 request for specific information regarding the functions being performed by ITS for the Commission, a workforce assessment, and providing notification of upcoming renewals or expirations of business matters that ITS has knowledge of. Mr. Huff also reiterated his request for ITS to provide the WCC with the amount of funds remaining in the MICG grant. Ms. Blocker noted that Mr. David Johnson's estimate at this time is \$2M - \$4M dollars. Ms. Helfrich stated that Mr. Bill Roach has worked with Mr. Johnson and the amount that Mr.

Roach has indicated is approximately \$8M dollars. It was determined that the two will need to work together to provide the Commission with a more accurate estimate.

The Chairman called for the Report of Monthly Expenditures. Ms. Michele Blocker stated that the total expense for the month of June was \$7.9M dollars. There is a remaining balance of \$2.9M dollars in the Integrated Public Safety Communications fund 360A for FY14 and \$37.2M dollars in the MICG and BTOP grant funds. The increase in the expenditures for the month of June is attributed to the \$7.6M dollar contract payment to Motorola for the 5% holdback from the MICG fund. Mr. Steve Rushing made the motion to approve expenditures. Mr. Wayne Vaughn seconded the motion and the motion passed with none opposed.

Chairman Lariviere asked Ms. Helfrich to present the FY 2016 WCC Budget Request. MS. Helfrich provided a handout to Commission members which indicated budget categories and stated that the FY 2016 budget request is \$12.6M dollars and does reflect a decrease from the FY 2015 budget request. Ms. Helfrich stated that the warranties for the entire system will expire in March 2015 and expenses are expected to increase in FY 2016 to provide maintenance, operations, and equipment repairs related to the system. The Chairman called for a motion to approve. Mr. Wayne Vaughn made the motion to approve and Ms. Audrey McAfee seconded the motion; the motion passed with none opposed.

Chairman Lariviere called for other business. There was none.

The next monthly meeting will be held on August 7, 2014 at 1:30 PM in the MDOT 6<sup>th</sup> Floor Conference Room. Mr. William Brown made the motion to adjourn. The motion was seconded by Mr. Timothy Smith and passed with none opposed.

The meeting adjourned at approximately 2:35 PM.