

MISSISSIPPI WIRELESS COMMUNICATION COMMISSION
October 1, 2015 Meeting Minutes
Place: Woolfolk Building - DFA, Room 145, 501 North West Street
Jackson, MS

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| Commission Members Present: | |
| MS Association of Fire Chiefs | Lariviere, Tom (Chairman) |
| MS Department of Public Safety | Magee, Ken |
| MS Office of Homeland Security | Barnes, Rusty |
| MS National Guard | Causey, Ray |
| MS Association of Supervisors | Gray, Steve |
| MS Municipal League | Hinton, Chris |
| MS Department of Transportation | Huff, Willie |
| MS Department of Information Technology Services | Johnson, David |
| MS Department of Corrections | McAfee, Audrey |
| MS Highway Safety Patrol | Smith, Timothy |
| MS Department of Wildlife, Fisheries, and Parks | Thornhill, Curtis |
| MS Department of Health | Vaughn, Wayne |
| MS Association of Police Chiefs | Waggener, Perry |
| MS Emergency Management Agency | Wilson, Richard |
| Advisory Board Members Present: | |
| Public Utilities - Chairman | Beckett, Representative Jim |
| Also in Attendance: | |
| Governor's Office | Ledbetter, Jay |

Chairman Tom Lariviere called the meeting to order at 1:30 PM and welcomed everyone to the proceedings noting the presence of Mr. Jay Ledbetter from the Governor's Office. He then entertained a motion to approve the minutes from the September 3, 2015 meeting, as they were transmitted. Mr. Richard Wilson made a motion to approve the minutes as transmitted, the motion was seconded by Mr. Wayne Vaughn and the motion passed with none opposed.

Ms. Vicki Helfrich gave the MSWIN Project Update for September 2015. She provided information on MOUs executed, radios loaned out, and special events the WCC Staff participated in during the month. Special Event Talk groups were issued for multi-jurisdictional interoperability for the active shooter incident at Delta State University, to Oktibbeha County for MSU football games, and to Forrest County for USM football games. The WCC Staff participated in the after-action review for active shooter incident at the Bolivar County EOC, finalized HVAC and generator maintenance, attended a meeting with the Department of Agriculture to discuss communications for the 2015 State Fair, began SOW capability upgrades, and met with the Harrison County E911 Commission about their communication needs. Ms. Helfrich also provided information on the number of current users on MSWIN, the number of users projected for the end of the 3rd Quarter, and on the top twenty (20) MSWIN users.

Mr. Bill Buffington gave an update on build-out status reporting that there has been a bit of good news. The outgoing MICG Grant Program Officer provided us with a contact at EHP. EHP has acknowledged that they have our packages for Hancock (Port Bienville) and the two (2) new builds at Camp Shelby and should have them finalized by October 6th. Once we receive those approvals, we will be able to begin submitting additional co-locates.

Chairman Lariviere commented that we have 3 SOWS and 1 MSOW and asked if now that our Master Sites are backed up by one another, this means that we no longer need the MSOW. Ms. Helfrich stated that we will continue to need the MSOW; it is a deployable asset. If there should be any incident where we lost a site, the MSOW could be deployed to that location for communication purposes. The MSOW is currently deployed at Troop C and is acting as our fourth Core. When DeSoto County installs their Core, it will then

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act as our fourth Core. The Southern portion of the State will be backed up by the Northern portion of the State, the Central portion of the State will be backed up by the DeSoto County Core. The MSOW, at that time will continue to be a deployable asset. Mr. Buffington explained that the MSOW is also an RF Site. It can stand alone or be used to create a network or used to replace one of the Master Sites. In the interest of having Dynamic System Resiliency (DSR), we made an agreement with DeSoto County and approved their procurement request subject to their Core being used to backup one of ours. It is a two-way deal because it gives them resiliency also. Currently the MSOW is being used to simulate what the DeSoto County Core will provide when it is in place. The MSWIN is more enhanced now that we have DSR and this is a big selling point when having discussions with locals because it would be hard for locals to have this redundancy/resiliency on their own.

Ms. Helfrich gave an update on contract status reporting that the Motorola Broadband Contract Amendment was finalized; funds have been received; and deconstruction has begun. Motorola is retrieving eNodeBs from each tower site as of now and staging them at Surplus Property. As reported last month, tower leases with SBA have been finalized. For FY16, quotes are now being requested for grounds maintenance and quotes will be requested soon for generator maintenance.

Chairman Lariviere called for the report of the Procurement Review Committee. Chairman Waggener stated that there was one request – a Request for Exception to Master Cellular Agreement for 200 Data Plans from the Department of Wildlife, Fisheries, and Parks in the amount of \$99,816.00. The Committee approved and the request does not require Commission approval.

Governance/Interoperability Committee Chairman Willie Huff reported that he had nothing to report. Mr. Huff made a brief statement on the active shooter incident at Delta State University noting that MSWIN was able to provide communications statewide and was in use by several agencies which included MHP, MBI, State Marshal Service, and multiple City/County agencies. They were able to coordinate actions such as building searches, traffic control, and other communications. They experienced only 22 busies in the 24 hour period. He noted that we should be proud of how MSWIN performs for our users. Col. Causey asked what the method of communication is for responding agencies as to what channel has been assigned for an event. Mr. Buffington stated that the first one on scene functions as Incident Command and selects a channel. They contact the WCC. On occasion, staff may have to make a change but in most cases staff is able to go along with what they have chosen. As other people arrive, they should check in with Incident Command and be told which channel to use. Mr. Huff said that the process needs to be finalized and then provided to users.

Chairman Lariviere called for the report from the Cellular RFP Committee. Col. Causey stated that the Cellular RFP request went to the ITS Board and was approved for issue. It was advertised for any cellular company to provide a vendor presentation if so desired. There were presentations from ATT, Cspire, and Verizon for non-cellular and non-data things that we might want to ask for in the RFP, such as asset management – things that one wouldn't commonly think of when thinking of a cellular RFP. Col. Causey said they are now waiting for the Committee to be called back to ITS to develop the RFP.

Mr. David Johnson gave the update on expenditures for the month of September 2015. Mr. Johnson noted that the monthly operational expenses were \$458K thousand dollars; the remaining balance in operating funds is \$8.8M dollars. There was no expenditure activity on grant funds in September. Mr. Johnson noted that under MICG, there is a small amount of revenue labeled as Program Income. Staff has been advised that any income generated while the grant is in place must be used as Program Income and cannot be used for operations. Mr. Johnson also noted that under the Integrated Public Safety Communications, there is a \$33K thousand dollar line item. A portion of that revenue was generated through MSWIN and next month we will see a transfer of that portion of the funds migrated to Program Income. Mr. Johnson stated that the total amount of expenditures for the month is somewhat smaller than usual because SBA leases were not

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paid for September. That is due to the fact that during the negotiations SBA changed their name and address and paperwork is being finalized to accommodate those changes. Chairman Lariviere called for a motion to approve the monthly expenditures. Mr. Rusty Barnes made a motion to approve expenditures, the motion was seconded by Mr. Steve Gray and the motion passed with none opposed.

Chairman Lariviere then called for other business. Ms. Helfrich discussed road repairs on non-state owned property noting that there are three (3) sites where the roads are impassable and we are unable to get propane to those sites. There have been discussions with DFA on how this is to work since there is a process that has to be adhered to when making improvements to private property: 1. we have to obtain two (2) quotes, 2. The award goes to lowest bidder, and 3. The amount expended has to be a reasonable amount which does not exceed the rent amount. We also need authorization from the Commission before we can go forward with the repairs and we are hoping to do the work sometime in October. Ms. Helfrich stated that she is asking that the Commission authorize road repairs located on privately owned land at sites #30403, #30409, and #30204. The lowest bidder will complete the necessary improvements - not to exceed a reasonable rent amount. Mr. Huff made a motion to approve what Ms. Helfrich requested. There was some discussion as to the possibility of using emergency procedures if this was to occur during the rainy season. Ms. Helfrich stated that we are trying to not have to go that route. The Chairman called for a vote and the motion passed with none opposed.

Ms. Helfrich continued with the announcement of the Region 23 Regional Planning Committee meeting on October 14, 2015, at 1:30 PM in Room 145 of the Woolfolk Building. The purpose of the meeting is to review, discuss, and approve the changes set forth by the FCC in Order 14-172 and the election of new officers. The order passed by the FCC last year which eliminated narrow banding of the 700 MHz spectrum. There were several reserved channels for 700 MHz spectrum that they opened up for general use and they made a couple of recommendations on how those channels can be used. In addition, they recommended that several channels be designated for air to ground use for low altitude aircraft. A decision has to be made as to how these changes will be incorporated into the Region 23 Plan, finalize those changes, get concurrency from adjacent regions, and submit our plan to the FCC by the end of the Month. She urged the Commissioners to send representatives from their agencies to the meeting. Notification has been sent out to those attending the previous meeting and will be sent out to the members of the Commission as well.

Lastly, the BTOP Grant Award - the continuing resolution that was the vehicle that was proposed to extend this award passed on Wednesday, September 30, 2015, and included the BTOP language. This means that the BTOP grant has been extended until FY2020. We will need to convene a meeting of the Broadband Committee next week to look at options on what we are going to do with the money. The last time we had a discussion with NTIA, they had indicated that a modification would have to be filed in 60 days. Ms. Helfrich stated that she is trying to get that time frame extended. There is about \$33M dollars left in the grant - \$22M dollars for the WCC and \$11M dollars for Med-Com.

Chairman Lariviere asked if there was any other business for discussion. There was none. The next meeting will be on Thursday, November 5, 2015, 1:30 PM in Room 145 of the Woolfolk Building DFA at 501 North West Street, Jackson, MS.

The Chairman asked for a motion to adjourn. Mr. Wayne Vaughn made a motion to adjourn and it was passed with none opposed. The meeting adjourned at approximately 2:00 PM.