

MISSISSIPPI WIRELESS COMMUNICATION COMMISSION

November 1, 2018 Meeting Minutes

Place: Woolfolk Building, Room 145, 501 North West Street, Jackson, MS

Commission Members Present:	
MS Department of Transportation	Huff, Willie (Chairman)
MS Department of Wildlife Fisheries and Parks	Bolden, Michael (Vice-Chairman)
MS National Guard	Causey, Lt. Col. Ray
MS Department of Public Safety	Davis, Mandy
MS Municipal League	Girod, Arty
MS Department of Information Technology Services	Johnson, David
MS Sheriff's Association	Johnson, Randy
MS Association of Fire Chiefs	Lariviere, Tom
MS Highway Safety Patrol	Loper, Don
MS Department of Corrections	McAfee, Audrey
MS Department of Emergency Management	Michel, Greg
MS Department of Environmental Quality	Sanders, Chris
MS Department of Health	Vaughn, Wayne
MS Association of Police Chiefs	Waggener, Perry
Advisory Members Present:	
House Public Utilities Committee	Beckett, Representative Jim
Senate Appropriations Committee	Burton, Senator Terry
House Public Utilities Committee	Steverson, Representative Jody

Chairman Willie Huff called the meeting to order at 1:30 PM and welcomed everyone. Chairman Huff then called for the review of the October 4, 2018 minutes. Mr. Michael Bolden made a motion to approve the minutes, seconded by Mr. Wayne Vaughn, and the motion carried with none opposed.

Ms. Vicki Helfrich provided the MSWIN Project Update for October 2018. She reported information on special event talk groups assigned, radios loaned out, activities the WCC staff participated in during the month, the number of current MSWIN users, top ten (10) state agencies by system use, and top ten (10) Local/other agencies by system use.

Mr. Bill Buffington then provided an update on the MSWIN build-out status. Mr. Buffington reported both Camp Shelby sites are running on the MSWIN System. Tower construction is in process for the Parchman Site and will be ready for acceptance testing by December 2018. Due diligence on the Canton Tower Site in Madison County will begin once ITS completes the Change Order to the MSWIN 3429 Contract with Motorola Solutions, Inc. The Oxford Site is running on a LTE modem with no performance issues.

Ms. Helfrich then gave an update on the contract status. Ms. Helfrich noted SpectraSite tower lease renewals are in process of finalization. The MICG Grant expires at the end of December 2018 and Staff has filed for a one (1) year extension and awaiting response within the next month.

Chairman Huff called for the report of the Bylaws Committee. Lt. Col. Ray Causey reported that the Bylaws Committee met and reviewed the current MSWCC Rules and Regulations and provided a copy of the proposed changes that incorporate suggested amendments, in accordance with the Mississippi Administrative Procedures Act carried over by request. Upon further discussion, Lt. Col. Ray Causey made a motion to adopt and approve the proposed amendments in Articles I through IV of the Rules and Regulations of the Mississippi Wireless Communication Commission, as posted on the Commission's website, seconded by Mr. Tom Lariviere, abstained by Mr. David Johnson and Ms. Audrey McAfee, and the motion carried as approved. Lt. Col. Ray Causey then made a motion to authorize the WCC Executive Officer, or her designee, to submit the amendments to 36 Miss. Admin. Code Pt. 101, Chapter 2, proposed for adoption to the Mississippi Secretary of State, in compliance with Miss. Code Ann. § 25-43-3.103 and other provisions of the Administrative Procedures Act and related regulations, seconded by Mr. Tom Lariviere, abstained by Mr. David Johnson and

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Ms. Audrey McAfee, and the motion carried as approved.

Chairman Huff called for the report of the Procurement Committee. Chairman Perry Waggener reported that there were four (4) procurement requests to be reviewed for the month. The first procurement request was submitted by the University of Mississippi Medical Center (UMMC) Public Safety Support Division in the amount of \$201,936.75 in order to purchase APX 6000 portable radios and service monitor to enhance in-class training for the First Hands Project and support of radio fleet, and was approved by the Procurement Committee with no further action from the Full Commission. The second procurement request was submitted by the City of Oxford Police Department in the amount of \$117,160.00 to add APX 4500 mobile radios for better reception and coverage, and was approved by the Procurement Committee with no further action from the Full Commission. The third procurement request was submitted by Lincoln County in the amount of \$234,924.00 in order to equip county volunteer fire departments with APX 900 portable and APX 1500 mobile radios, contingent upon the following caveat with regard to the APX 1500 mobile radios requested: 1) APX 1500 mobile radios do not have AES encryption capabilities and will not be encrypted on the MSWIN System. The fourth procurement request was submitted by the City of Madison Police Department in the amount of \$370,828.50 for APX 6000 portable and APX 4500 mobile radios, contingent upon the following caveat with regard to the APX radios requested: 1) AES encryption was not included in the procurement request and in the future if encryption is added, only AES will be allowed on MSWIN. Chairman Waggener then made a motion on behalf of the Procurement Committee for Full Commission approval, seconded by Mr. Vaughn, and motion carried with none opposed.

Chairman Huff called for the report of the Governance/Interoperability Committee. Chairman Huff had nothing to report.

Chairman Huff called for approval of expenditures. Mr. David Johnson provided the current month's FY19 financial report through October 31st including operating expenses, deficit funding, grant funding, and program income as provided on the WCC Detail of Monthly Expenses and the WCC Activity reports. Chairman Huff called for any discussion. With no further discussion, Lt. Col. Ray Causey made a motion to approve the monthly expenditures, seconded by Mr. Greg Michel, and the motion carried with none opposed.

With no further business to discuss, Chairman Huff announced that the next monthly meeting will be December 6, 2018, 1:30 PM, in the MDWFP Commission Conference Room, 1505 Eastover Drive, Jackson, MS. Chairman Huff entertained a motion to adjourn. Mr. Perry Waggener made a motion to adjourn, seconded by Mr. Vaughn, and the motion carried with none opposed. The meeting adjourned at approximately 2:00 PM.